

## Chemical Engineering Division of ASEE

Executive Committee Meeting

Monday, June 25, 2007 (Session 1113)

Attendees: Joe Shaeiwitz, Polly Piergiovanni, Don Visco, Kevin Dahm, Margot Vigeant, David Silverstein, Kirk Schulz, Richard Zollars, Valerie Young, John Lamancusa, Chuck Coronella, Randy Lewis

Meeting Convened at 7:12 A.M.

1. The minutes from the previous meeting were approved with minor revisions.
  2. Polly Piergiovanni reported on the PIC 1 business meeting held 6/24/07. Publish to Present requirement was proposed for all divisions with the exception of panel sessions. This includes poster sessions. Vote will occur in February to be effective in 2009. In national elections, less than 1000 members (<10%) voted.
  3. David Silverstein reported that Don Visco was elected Division Chair for 08-09, that Margot Vigeant was elected Director for the 07-09 cycle, and that David Silverstein was re-elected Secretary-Treasurer for 07-09. Polly Piergiovanni counted votes for this election since the Secretary-Treasurer was a candidate.
  4. David Silverstein reported current balances of \$15,506.28 in the Bass Account and \$0.00 in the Operating Account. An income and expense report was distributed for the previous fiscal year along with an estimate for the current year and a budget for the next fiscal year.
  5. Don Visco reported on award nominations and winners, stating more nominees are needed. John Lamancusa suggested incorporating information about awards into the bylaws. A regular formal schedule for the awards chair term was proposed. Kevin Dahm indicated interest. A need for Fahien sponsor was discussed, with CEE as a possible contributor once again.
- Dick Zollars indicated difficulty making contacts with Dow regarding sponsorship for this year's lectureship. A contact was suggested.
6. Randy Lewis reported on scheduling for this meeting and noted a high retention of initial submissions. Three workshops were submitted, 2 were accepted, and 1 ran with 9 enrolled (5 enrolled before cancellation of the other). Banquet ticket sales stood at 43 prior to the conference.
  7. Joe Shaeiwitz reported that the 2008 Pittsburgh banquet will be at the Penn Brewery. Transportation will be by private vehicle caravan. Jason Keith will report at the general business meeting. Sundar Madihally will be program chair for the 2009 conference in Austin, Texas.

8. Summer School Report –Kirk Schulz reported that NSF proposal (\$100k) response due shortly. \$50k from each of two oil companies has been received so far with another donor possible. Dick Zollars reported that 58 participants are registered. Additional participants will be accepted.

9. Polly Piergiovanni presented a membership report on behalf of David Miller. Current membership stands at 567. Kirk Schulz suggested continuing distributing brochures at the AIChE Annual Meeting. ASEE applications should be made available at the summer school.

10. David Silverstein reported that the spring newsletter was distributed on schedule. The need for a newsletter editor will be addressed at the general business meeting.

#### 11. New Business

Polly Piergiovanni formally proposed changes to bylaws following review by ASEE. Language updates were approved unanimously for consideration at general business meeting.

David Silverstein requested volunteers for chairs of special sessions at the 2008 AIChE Centennial Annual Meeting. Chuck Coronella (reactor) and Randy Lewis (Bio or sustainability) volunteered.

Kirk Schulz requested volunteers for chairs for 2012 Summer School planning committee. Joe Shaeiwitz expressed interest and noted he had a possible location and local arrangements person in Maine.

Adjourned at 8:18.