

**American Society for Engineering Education  
Chemical Engineering Division  
Division Policy for the Martin Award (Best Paper)**

The following is a draft policy for the Martin Award, given for the Best Paper at the ASEE Annual Meeting.

1. The Martin Award committee shall be composed of three members: the Program Chair (committee chair), Past Division Chair, and the Secretary / Treasurer of the division. In the event of a conflict of interest or if a member cannot attend the annual meeting, an active member of the chemical engineering division is to be identified by the committee chair to serve as a replacement on the committee.
2. To be eligible for the award, an author must submit a written paper and give an oral presentation (not a poster presentation) at the Annual Meeting.
3. It is the responsibility of the Program Chair to identify nominees for the Martin Award. The following process is to be used.
  - a. The Program Chair is to download all papers that receive at least one rating of 4 or 5 and distribute them to the committee.
  - b. The committee will read these papers and grade them using the attached rubric as a guide.
  - c. The committee will discuss the papers and identify a minimum of three nominees. The total number of nominees should not exceed 15% of submitted papers.
4. At the Annual Meeting, the committee members must make every effort to attend the oral presentations of all nominated papers. The presentations are to be judged according to the attached rubric. Each committee member will then use the rubric to put the nominees into rank order (1, 2, 3, etc.). The committee members will give their rankings to the Program Chair who will lead a discussion among committee members until a consensus winner is reached. In the event that a consensus cannot be reached, the rankings from the individual committee members will be added and the paper with the lowest score will be declared the winner. In the event of a tie, the Program Chair will make the final decision.

Version 1.0 J. Keith 05/15/2009

Version 2.0 J. Keith 05/29/2009

Version 2.1 J. Keith 06/03/2009

Version 3.0 J. Keith 09/29/2009

Version 3.1 J. Keith 11/16/2009

	PRESENTATION	PAPER
Exemplary	Presentation is virtually error-free, presents ideas and analysis logically, is well organized and easy to follow, contains high quality graphics, and clearly articulates ideas. Compares and contrasts with other work, where applicable.	Paper is virtually error-free, presents ideas and analysis logically, is well organized and easy to read, contains high quality graphics, and clearly articulates ideas. Compares and contrasts with other work, where applicable.
Proficient	Presentation presents ideas and analysis logically, is well organized and easy to follow, contains high quality graphics, contains few minor errors, and articulates interpretation of ideas.	Paper presents ideas and analysis logically, is well organized and easy to read, contains high quality graphics, contains few minor grammatical and rhetorical errors, and articulates interpretation of ideas.
Apprentice	Presentation is generally well done but contains some errors; analysis of ideas is mentioned but not fully developed.	Paper is generally well done but contains some grammatical, rhetorical and/or organizational errors; analysis of ideas is mentioned but not fully developed.
Novice	Presentation does not present ideas clearly, is poorly organized, and/or contains major errors; fails to articulate analysis of ideas.	Paper does not present ideas clearly, is poorly organized, and/or contains major grammatical and rhetorical errors; fails to articulate analysis of ideas.