

American Society for Engineering Education



Chemical Engineering Division

Summer Executive Committee Meeting Minutes

Monday, June 11, 2012 – 7:00-8:15 San Antonio, TX
San Antonio Convention Center, 007D

Attendees: Lisa Bullard, Jeff Csernica, Stephanie Farrell, Laura Ford, Allen Hersel, Daniel Lepek, Michael Prudich, Joe Shaeiwitz, David Silverstein, and Margot Vigeant

- 1) Stephanie Farrell called the meeting to order. We all introduced ourselves. New officers (David Dixon as chair-elect, Daniel Lepek as program chair, and Jeff Csernica as director) were welcomed. Outgoing officers (Margot Vigeant as past chair and program chair and Michael Prudich as director) were thanked for their service. A moment of silence was held for faculty members who died in the past year: Lyle Albright (Purdue) and Edmond Ko (Carnegie Mellon).
- 2) The minutes of the Executive Committee Meeting in November were taken by Lisa Bullard. The minutes were distributed prior to this meeting via email. No revisions were suggested, and the minutes were approved as submitted.
- 3) Laura Ford submitted a report on the finances (page 3). We have spent all of our Operating Account money, and the total in our BASS Account has increased. The cost for the awards banquet last year was \$100 more than the income, partly due to paying for the tickets of award winners. The letter to award winners next year should ask if they plan to attend the meeting to not buy a banquet ticket (for a reasonable number of winners).
- 4) Allen Hershel reported that we have 583 members in good standing, which is an increase of about 20 since 2009. There were 32 “new” members in 2011 and 41 “new” members in 2012. The membership system’s reporting of new members includes people who have been members before, so Allen’s “new” members excludes returning members. Allen will check with Tim Manicom to see how many chemical engineers are members of ASEE but not the Chemical Engineering Division.
- 5) Stephanie Farrell gave the Awards report for Jason Keith and Valerie Young, who were not able to be at the meeting. Lisa Bullard will stand in for Jason/Valerie at the Awards Banquet and introduce the winners. It seems that no one was nominated for the new mentoring awards, so we need to promote them better. The 2011/12 winners are:
CACHE Award: Stanley Sandler
William H. Corcoran Award: Margot Vigeant, Michael Prince, and Katharyn Nottis

Lifetime Achievement Award: John Prausnitz
Raymond W. Fahien Award: Keisha Walters
Chemical Engineering Division Lectureship Award: John Ekerdt
Joseph J. Martin Award: Erick Nefcy, Philip Harding, and Milo Koretsky

6) Margot Vigeant gave the Programming Chair report. She distributed bookmarks with Chemical Engineering Division conference events on them. 32 abstracts were submitted which yielded 24 talks and 3 posters. It is hard to compare with last year because we had the special sessions last year with combined papers. We might have fewer papers due to Summer School this year. There are two different sessions this year: an awardee session with Stan Sandler and Keisha Walters both presenting and an open mic session on what do chemical engineers need to know in 2020 and how are we educating them to do that. Also new this year was the work-in-progress designation, which people could put at the top of the abstract to send them automatically to the poster session with a 1 ½ page paper expected. Not very many submissions were generated, and people switched from poster to full paper and from full paper to poster.

Various people volunteered to fill in for the 3rd Martin Award Committee, since Margot is both past-chair and programming chair. Margot asked that anyone who views the three posters send her a ranking for the best poster award.

Instead of paying \$200 for an open bar at the banquet, Margot opted for a different system. Anyone who gets alcoholic drinks should pay Margot for them.

A note to future program chairs: ask for as many sessions as you can, and the conference coordinators will delete one.

7) Joe Shaeiwitz gave an update on Summer School. The final details are still being set. About 160 are registered, which is an increase from 120 or 130 last time. About 100 are participants, 60 are teachers or organizers, and 5 are international participants. Of the 150 – 160 Chemical Engineering Departments, there were only 78 nominations in the first round.

Jennifer Curtis raised \$210,000, and there is a \$70,000 surplus from previous years. The money is currently held in the West Virginia University Foundation for us, and Joe would like to get a volunteer next year to plan the next Summer School and move the money to another Foundation in case Joe retires. The money has been held in the BASS account before, but it was thought to be dangerous to leave it there in case ASEE has financial troubles. This year the WVU Foundation will have to write 50 – 100 checks, so Joe might tip them for their work.

We need to start on NSF sponsorship earlier than we did this time (proposal submitted summer 2011 and awarded April 2012). Marshall Lee, our champion at NSF has retired and our new program director is Luke Achenie.

They will be meeting people at the airport with a van and using the vans for smaller tours and a bus for the entire group. They will have more competitions and social events to promote interaction.

8) Stephanie Farrell led discussion of a plan for the Business Meeting. Summer School was added to the agenda. Stephanie has another meeting at the same time as the Business Meeting, so she will start our meeting, hand the chairmanship to Mike, and go back to her other meeting.

9) Stephanie Farrell led new business and general discussion. Much of the discussion centered around getting new members and involving more members.

- Promote ASEE membership at the Summer School.
- Encourage people at the Summer School poster session to submit to ASEE.
- Have a Summer School follow-up session at ASEE.
- Encourage the work-in-progress posters.
- Search the presenters and encourage them to attend the awards banquet (Stephanie did this this year).
- Send targeted emails to new people explaining the work-in-progress posters, in September before abstracts are due.
- Recruit at the New Engineering Educators Dinner (as Daniel Lepek plans to).
- What are the AIChE/ASEE differences? AIChE promotes ASEE as a place to find more in-depth versions of presentations at AIChE.

10) The meeting was adjourned.

American Society for Engineering Education Chemical Engineering Division
Treasurer's Report – June 2012

BASS Account total reported October 13, 2011 **\$24,114.71**

Credits

Interest (4 th Q 2011, 1 st and 2 nd Q 2012)	\$ 91.13
Dues (September 2011 through March 2012)	\$ 927.00
2011 Panel Proceedings Fees (never charged to us)	\$ 300.00
2011 Awards Dinner (costs were \$3,297.17)	\$3,190.00
2012 Award Sponsorships	\$8,200.00
	\$12,708.13

Debits

Part of web domain registration	\$ 98.95
2012 Award Plaques	\$ 979.70
2012 Appreciation Plaques	\$ 126.00
2012 Awards	\$7,000.00
	\$8,204.65

Total Bass Account (May 25, 2012) **\$28,618.19**

Operating Account total reported October 13, 2011 **\$ 0.00**

Credits

2012 Fiscal Year Allocation	\$ 551.00
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Debits

2012 Division Banquet Deposit	\$ 500.00
Part of web domain name registration	\$ 51.00

Total Operating Account (May 25, 2012) **\$ 0.00**