

American Society for Engineering Education



Chemical Engineering Division

Spring General Business Meeting Minutes

June 16, 2009 – 12:30 P.M. Austin CC, Room 5C (ASEE Annual Meeting)

Attendees: Anton Pintar, Kevin Dahm, Adrienne Minerick, Jason Keith, Sharon Sauer, Taryn Bayles, Joe Shaeiwitz, Jim Henry, Milo Koretsky, Michael Prudich, Randy Lewis, Sundar Madihally, Marvi A. Matos, Stephanie Farrell, Margot Vigeant, David Silverstein, Allen Hersel, William Krantz, Richard Zollars, James Patrick Abulencia, Lale Yurttas, Don Visco, Jim Watters, Fred Justice, Ramesh Chawla, Michel Perrier, Jason Keith, Peyton C. Richmond

Meeting Convened at 12:33

1. Donald Visco welcomed the attendees. Attendees introduced themselves. A moment of silence was held to recognize friends and colleagues who have passed away in the previous year.
2. Visco briefed attendees on the PIC1 meeting. There will be a reallocation of operating budget based on division membership. Smoothpaper will be used in 2010 and internal system used for 2011. Best paper from PIC1 came from ME Division. A national award for teaching engineering economy has been endowed, look for invitation to nominate. National membership down 1.6%, attendance down 10%, student membership at all time high. The PIC1 chair requested that BASS account be used to increase membership, sponsor supporting activities of strategic initiatives for ASEE for ChED, including inviting speakers and sponsoring awards. Other uses could address ASEE strategic direction, including International issues, diversity, and faculty development.
3. David Silverstein presented minutes from the 2008 General Business Meeting in Philadelphia. Minutes were approved unanimously.
4. Adrienne Minerick reported two newsletters were distributed, one in October featuring 2008 awards, and the other in April featuring elections. Asked for reviews of meeting, updates on summer school. Asked for a volunteer to take over the newsletter. Jim Henry volunteered to write a review, encouraged other moderators to review their session. Krantz suggested all authors prepare a couple of sentences for the moderator to summarize the session.
5. Silverstein reported that Margot Vigeant was elected chair-elect for 2009-2010. Laura Ford was elected secretary-treasurer for 2009-2011. Taryn Bayles was elected Director for 2009-2011. No issues were reported with the online balloting. 58 ballots

- were cast, 10 of which were by fax. Silverstein also reported the website is still functional and will be updated after the meeting.
6. Silverstein presented a balance sheet and income statement for the division accounts. The BASS account balance was reported as \$24,841.16 and the operating account was at zero balance.
 7. Director Minerick distributed a report on member involvement at the section level intended to help coordinate efforts at both section and national level and increase membership at the national level. Key observations: majority of sections do not have an active ChE division. Time and money are key obstacles to participation. Suggestions included holding meetings on weekends.
 8. Director Margot Vigeant reported on project involving surveys on fundamentals of course surveys. Surveys have resumed under auspices of AIChE Education Division.
 9. Membership Chair Allen Hersel distributed trends in ChED enrollment. Discussed membership award for departments based on percentage total or increase in faculty. Justice suggested the Division work to understand why people become members of the division. A one-on-one approach was suggested as the most effective recruitment tool. Krantz noted that Life Members cannot pay division dues.
 10. Awards Chair Jason Keith distributed a list of award winners. More nominees needed for awards. Will work to clarify awards policies.
 11. 2009 Program Chair Sundar Madihally reported around 35 abstract submissions. No poster session. PTP may have resulted in some loss of submissions. Krantz raised concerns over the lack of a poster session during this meeting. Madihally suggested that those interested request the program chair place the paper in a poster session. Maps to dinner distributed. Email from local arrangements chair Christine Schmidt with menu read.
 12. 2010 Program Chair Michael Prudich, reported that the schedule for 2010 will be similar to 2009, abstracts open through October. Local Arrangements Chair Jim Watters reported that the banquet will be at Churchill Downs Museum, 6-10PM. Cost estimated at around \$60 total.
 13. Joseph Shaeiwitz reported on the 2012 summer school. Information summary distributed. Planning Team of Jennifer Curtis (fundraising), Randy Lewis, Kim Ogden, Greg Ogden, Shaeiwitz. Will be held at the University of Maine near Bangor. Date to be set in late July- early August. Steve LeBlanc currently has the summer school funds at Toledo.
 14. Archives Committee Chair Joseph Shaeiwitz reported that work was about to commence. Noted that Deran Hanesian was wrapping up a history of the summer school.
 15. Visco noted that a minor bylaws change regarding management of elections had been recommended by the Executive Committee and would be voted on by the membership this fall.
 16. Visco passed the Golden Pipe Wrench to incoming chair Randy Lewis. Lewis presented appreciation plaques to outgoing officers Visco and Silverstein, and to program chair Madihally.

Meeting Adjourned at 1:59